Battle of the Books Coaches Meeting  
November 19, 21, & 23, 2019  
AGENDA  

Event date: Friday, April 17, 2020

• Welcome
• Goals for students
• Book list review
• Logistics of how the Battle is played
  o Processional
  o Gym is divided into grid; students sit on floor; coach on a chair
  o Four rounds of 12-13 questions each, 15 min break after round 2
  o Moderator reads question twice; 30 seconds to discuss and circle answers; answers collected
  o Types of questions
  o Scoring (see p. 5-6 in the Coach’s Handbook)
• Costumes
  o Encourage your students’ creativity in costumes
  o Judges will look for costumes designed and produced by students
  o See additional criteria in the Coach’s Handbook, p. 8
• Signs
  o Purpose of the sign is to identify your team in the parade. Signs should be no larger than a standard poster board: 22” x 28”.
  o See additional criteria in the Coach’s Handbook, p. 8
• Coach responsibilities
  o Before the Battle:
    ▪ Respond to communications from HCLS in a timely manner
    ▪ Build team spirit and encourage good sportsmanship among team members; encourage and reward students
    ▪ Set up regular meetings with your team to prepare for the battle; write practice questions
    ▪ Convey information from HCLS to team members and their parents
    ▪ See additional responsibilities in the Coach’s Handbook at hclibrary.org/battleofthebooks
  o During the battle:
    ▪ Encourage good sportsmanship with your team and the team you sit with during the Battle

(over)
• **Important deadline / dates:**
  o Feb 7:
    - Team name change
    - Final list of team players
    - Signed participation and photo release forms
    - Special accommodations
  o March 24, 25, or 26
    - Logistics meeting
    - 7 – 8 pm at HCLS Miller Branch
    - Tickets distributed to coaches
    - Teams receive Battle locations

• **Important Information for Parents**
  o Respond to communications from coaches in a timely manner
  o Check FAQs at [hclibrary.org/battleofthebooks](http://hclibrary.org/battleofthebooks)
  o Two tickets per student
  o See p. 10 of Coach’s Handbook at [hclibrary.org/battleofthebooks](http://hclibrary.org/battleofthebooks) for arrival times, expectations, responsibilities, etc.

• **FAQs**
  o Check frequently
  o [hclibrary.org/battleofthebooks](http://hclibrary.org/battleofthebooks)

• **Q&A**

• **Contact us** at [bob@hclibrary.org](mailto:bob@hclibrary.org) (include team name and school)