



Battle of the Books Information Meeting

October 14 & 17, 2019

AGENDA

Event date: Friday, April 17, 2020

- **Welcome**
- **Background and Overview**
- **Registration (Oct 21 – Nov 4 at hclibrary.org/battleofthebooks)**
 - Each team must have 5 team members to register, and an adult coach over 18 years of age
 - Team members must be from the same HCPSS school
 - Coaches need the following information to register:
 - For each team member:
 - student name
 - parent phone number
 - parent email address that is checked regularly
 - For each coach:
 - coach name
 - phone number
 - email address that is checked regularly
 - mailing address
 - Team name (can be temporary name; must be finalized by Feb 7)
 - School name
- **Coach's Responsibilities**
 - May only coach one team
 - Respond to communications from HCLS in a timely manner
 - Build team spirit and encourage good sportsmanship among team members
 - Set up regular meetings with your team to prepare for the battle
 - Encourage and reward students
 - Convey information from HCLS to team members and their parents
 - Encourage your students' creativity in costumes; judges will look for costumes designed and produced by students
 - See coach's handbook at hclibrary.org/battleofthebooks
 - Attend meetings
 - **Coach meetings:**
 - Coaches pick up sets of books
 - *Mandatory for new coaches*
 - **November 19 and 21 at 7 pm at HCLS Miller Branch**
 - **November 23 at 11 am at HCLS Miller Branch**
 - Coaches may not pick up books for another team
 - **Logistics meetings**
 - **March 24, 25, or 26 at 7 pm at HCLS Miller Branch**
 - Coaches receive tickets to event
- **FAQs at hclibrary.org/battleofthebooks**
- **Q&A**
- **Contact us at bob@hclibrary.org**