



Battle of the Books Information Meeting

October 20, 2020

AGENDA

Event date: Friday, April 16, 2021

- **Welcome**
- **Background and Overview**
- **Registration (Oct 23 – Nov 6 at hclibrary.org/battleofthebooks)**
 - Each team must have 5 team members to register, and an adult coach over 18 years of age
 - Team members must be from the same school
 - Coaches need the following information to register:
 - For each team member:
 - student name
 - parent phone number
 - parent email address that is checked regularly
 - For each coach:
 - coach name
 - phone number
 - email address that is checked regularly
 - mailing address
 - Team name (can be temporary name; must be finalized by Feb 8)
 - School name
- **Coach's Responsibilities**
 - May only coach one team
 - Respond to communications from HCLS in a timely manner
 - Build team spirit and encourage good sportsmanship among team members
 - Set up regular meetings with your team to prepare for the battle
 - Encourage and reward students
 - Convey information from HCLS to team members and their parents
 - Attend virtual meetings
 - **Coach meeting:**
 - Coaches pick up sets of books (process tba)
 - *Mandatory for all coaches*
 - Monday, November 16 at 7 pm (will be recorded for later viewing)
 - Coaches may not pick up books for another team
 - Contactless pickup at Miller Branch:
 - November 17 from 11 am – 1 pm
 - November 19 from 5 – 7 pm
 - November 21 from 11 am – 1 pm
 - **Logistics meetings in March (dates tba)**
- **Q&A**
- **Contact us** at bob@hclibrary.org